



Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	26 th June 2020
Decision Maker (Officer):	Ian Davidson Chief Executive.
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Delegation of Executive Functions delegated to Officers paragraph 4.4 (1) <i>With the exception of the matters which the Leader of the Council has determined are to be discharged by the Cabinet or individual Portfolio Holders, as detailed in the Cabinet Scheme of Delegation, the Deputy Chief Executive and the Corporate Directors have delegated authority to discharge all executive functions within their respective service areas as set out in Article 12, having authority to act on all such matters. The Chief Executive shall determine from time to time what the service responsibilities of the Deputy Chief Executive and each Corporate Director and Head of Service shall be.</i></p> <p>(2). <i>The delegation of powers to officers is underpinned by the principle and culture of consultation and liaison with Members, as appropriate and the ability for officers to refer matters to the relevant decision maker i.e. individual Portfolio Holder or a meeting of the full Cabinet, where it is felt that this is appropriate due to the nature of an issue</i></p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	<p>Concurrence has been obtained in consultation with the Deputy Leader/ Cabinet Member for Corporate Finance and Governance.</p> <p>The decision was considered by a special meeting of the Resources and Services Overview and Scrutiny Committee on 22/06/20.</p>
Ward Member(s) consulted?	N/A
Is it a Key Decision?	Yes
Is it subject to call-in?	Yes
Decision Made:	Officer decision to renew the Idox System(s) Support contract directly through the Crown Commercial Services Data and Application Solutions (DAS) procurement framework for a period of 3 years.

<p>Reason for Decision (if a report was produced to support the Decision, refer to or attach it):</p>	<p>With reference to the published accompanying report, the Council has been utilising the IDOX system for over twenty years. ... the services and users have considerable expertise and the Council has established detailed reporting including first and second line support arrangements to keep the services operational and working as efficiently as possible.</p> <p>This new agreement includes the relocating of the infrastructure to the councils Microsoft Azure cloud environment which complies with our Digital Transformation programme and 'cloud first' strategy.</p>		
<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>Moving this application to the Cloud will further enhance application resilience, cyber security and business continuity.</p> <p>The procurement is via the UK government Data and Application Solutions (DAS) Crown Commercial Services framework which is fully compliant with the Official Journal of the European Union (OJEU) procurement regulations and is being used in accordance with the Council's Procurement Procedure Rules.</p>		
<p>Details of any Alternative Options Considered and rejected (together with reasons):</p>	<p>The Council has increasingly skilled in-house App development capabilities but its resources remain fully engaged developing service supporting Apps for Corona Virus related issues including: Operation Shield, Track & Trace, HR databases to manage staff redeployment/ isolation etc.</p> <p>Over this next three year contract the Corporate IT Team will review and develop applications to reduce our reliance and expenditure on this 3rd party system.</p>		
<p>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</p> <p>If relevant, a note of the dispensation granted by the Monitoring Officer:</p>	<p>N/A</p>		
<p>Reason Decision, or supporting Report, is not published:</p> <p><i>Tick one or more of the specific exemptions, and Give more information in the final box</i></p>	<table border="1"> <tr> <td style="width: 20px; text-align: center;">√</td> <td>Not applicable – Decision [and report] to be published</td> </tr> </table>	√	Not applicable – Decision [and report] to be published
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	<p style="color: red;">If Report is not to be published – tick one of the following boxes:</p>		
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<i>with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>		

Officers



Signed:

Ian Davidson

Title: Chief Executive

Signed:

John Higgins

John Higgins

Title: Head of IT & Resilience

In consultation with:

Signed:

Carlo Guglielmi

Cllr. Giancarlo Guglielmi

Title: Deputy Leader Cabinet Member for Corporate Finance and Governance.

Dated: 26 June 2020